



The Secretary, Kinross Curling Trust
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Cupar, KY14 7AP
superstarfish@btinternet.com



19th December 2017

Dear Member,

This note is formal notice that the Annual General Meeting of the Kinross Curling Trust (Scottish Charity Number SC040599) will be held on 24th January 2017 at 19.30 hours in the Loch Leven Community Campus, Kinross. I attach copies of the following relevant documents.

1. Agenda of Meeting
2. Draft Minutes of AGM on 2018 January 2017
3. Audited Trust Accounts for the year to 31 July 2017
4. Nomination of Trustees Explanation
5. Trustee Nomination Form.
6. Proxy Form.

Elected Trustees

The Board is currently made up of eight Trustees- all elected. Further to the 2015 AGM the Board can comprise of up to eight elected Trustees, one RCCC nominated Trustee and up to 3 co-opted Trustees. Margaret-Elspeth Harman and Sandy Hay are standing down, as required by Article 37, and Margaret-Elspeth is seeking re-election. There are, therefore, up to two vacancies for elected Trustees and members are encouraged to stand for these positions. Due to the Secretary's absence **Nominations for the positions must reach Mike Caffyn, Chairperson, KCT, 2 Torvean Place, Dunfermline, KY11 4YY, or kctchair@btinternet.com, before 20.00 hours on Monday 15th January 2018.** If there is to be a vote for the posts of elected Trustee, the candidates' nominations will be circulated as soon as possible after this date.

Voting

Members are encouraged to attend the AGM, although Article 26 provides for members to appoint a proxy. The form for this purpose is attached and is on the Trust's website. **To be valid the completed proxy form must reach the Secretary at the address at top of letter before 20.00 hours on 22th January 2018.**

Financial Examiners

The board are recommending that we re-appoint Condie's as our financial examiners for the coming year.

Volunteering

In view of the continued workload over the next year as we further develop the business we now operate, it is also important that members consider how they can assist the Board of Trustees with any skills they have. In particular, we are looking for commitment in the areas of:

- Media / IT
- Business Operations

If you have any skills in these areas and are willing to help, please let me know in the first instance.

If a member requires the Trust to provide additional hard copies of any of the material for the AGM, please write to Mike Caffyn at the address above enclosing a stamped addressed envelope. If any member requires clarification or further information, please contact Mike.

Yours in curling,

Iain Keddle,
Secretary, Kinross Curling Trust.